

TREASURERS' NEWS

The latest news for Presbyterian & Cooperating Venture parishes

Highlights This Issue

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Tier 4 Reporting
Webinar**

**Xero How - to's:
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Treasurers' News

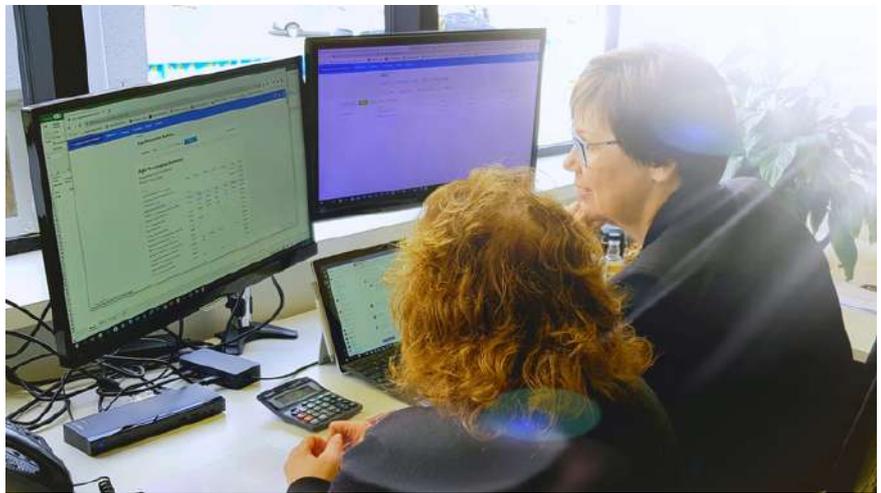
Sandra Kennerley

Finance Manager

Presbyterian Church of Aotearoa NZ

275 Cuba St, Wellington 6141

www.presbyterian.org.nz



Welcome to the October edition

...of the Treasurer's newsletter.

October has been a busy month for us at Assembly Office, as I am sure it has for all of you around the country.

This month we focus on tools to help you keep up-to-date with Charities Services requirements, plus provide some information on how you can attach supporting documentation directly into Xero.

As always, if you have any questions or would like help with anything financial, please don't hesitate to contact either your Treasurer Support person, Katrina (katrina@presbyterian.org.nz), or me at Assembly Office.



2020 Statistics Reminder

A quick reminder that your statistical information for the year ending 30 June 2020 was due by 31 August 2020. If you are not sure if your information has been filed with our office, please contact Katrina Graham to confirm, katrina@presbyterian.org.nz

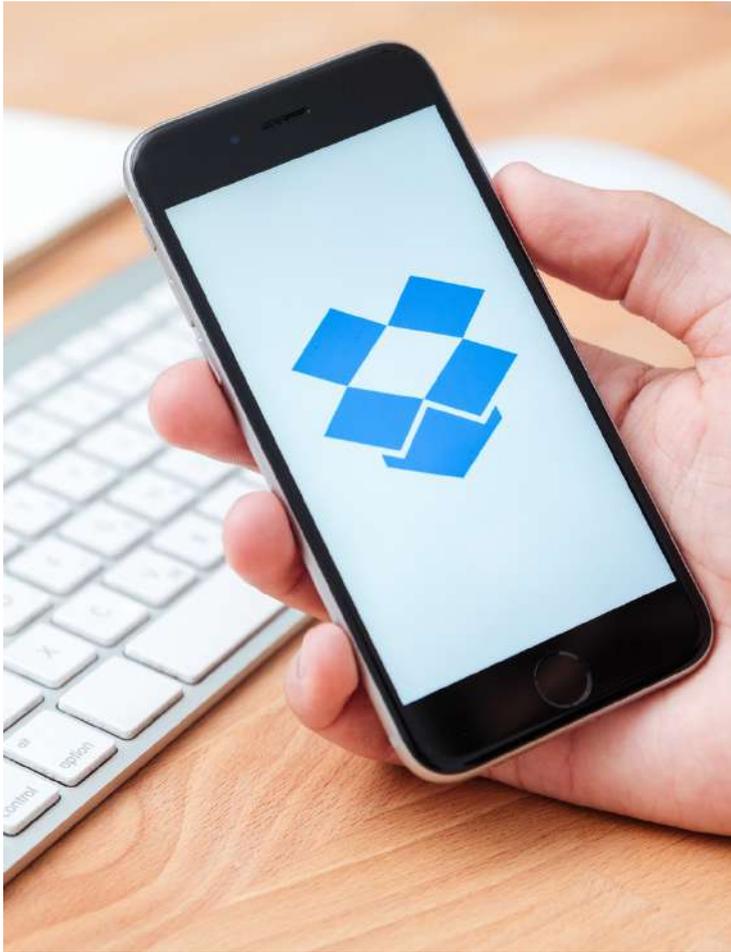
Charities Services Available webinars for your parish

Charities Services provide some great training and assistance via their webinar courses. Please [click here](#) for a list of current recorded webinar videos and slides, and also upcoming webinars including one to help tier four charities with their reporting to Charities Services. We recommend you take the time to watch these as they will help ensure that your parish remains compliant with Charities Services requirements.



New TechSoup discounts

Get discounted website and cloud storage for your parish!



Churches registered with Techsoup NZ can now get a 40% discount on Dropbox the file storage and sharing site and 70% off a Wix website premium plan!

If you already have a free website with Wix, you can request this donation to upgrade your plan - no site transfers needed. If you already have a Dropbox account (free or paid) you will need to start a new account to get the discount (make sure you back up all your files first!).

TechSoup also have regular “Refurb Fridays” where they offer churches registered with TechSoup heavily discounted refurbished computers, laptops, tablets, and smartphones with one and two-year warranties.



How-to's:

Attaching documents directly into Xero



If you use Xero as your accounting system, you have the ability to load supporting documentation directly into Xero as an attachment to your transaction.

This is a great tool as it means supporting documentation is stored online and readily accessible as support for your transactions. This will prove more and more useful as the financial world continues to move online. It may also lead to reduced costs as auditors/reviewer will be able to perform their work remotely with documentation and information they require ready and waiting for them to access.

Xero gives you the ability to upload directly to a transaction, or into the file library. Please [click here](#) for more information on how to do this.

TREASURER SUPPORT TEAM DETAILS

Northern Presbytery	Cunny Atchinson	caatchison49@gmail.com
Kaimai Presbytery	Martyn Vincent	Martyn@presbyterian.org.nz
Pacific Presbytery	Jenny Erhard	treasurersupport@pipresbytery.org.nz
Presbytery Central	Peter MacKenzie	support@presbyterycentral.org.nz
Alpine Presbytery	Gail Weaver	treasurersupport@alpinepresbytery.org
Southern Presbytery	Roslyn Boyes	OtagoSouthland@presbyterian.org.nz
Te Aka Puaho	Tania Rose	Taniarose@akaaccounting.co.nz